

Minutes of the Monthly Parish Council Meeting held on 11<sup>th</sup> April 2006  
in the recreation ground pavilion at 7.30 p.m.

Present:	Mrs J.P. Blissett (Chair)	Mr. R. Thomas	Mrs. M. Turner
	Mr. M. Sedwards	Dr. K. Beswick	Mrs. D. Boughton-Waite
	Mrs. P. Staples		
Apologies:	Mrs. A. Fisher	Mr. J. Mulford	Mr. D. Hayter
	Mr. S. Lilly	Mr. C. Lamont (County Councillor)	

Declarations of Interest were read out as notified by Mr. S. Lilly:

Mr. Lilly is now a Director and Trustee of the London Bus Preservation Group Ltd., based at Redhill Road, Cobham, Surrey.

He is also President-elect of The National Association of Estate Agents (Institute of Property Professionals).

1. Minutes of the previous meeting (PC/03/06)

The minutes were signed as a true record.

2. Matters Arising

a) Affordable Housing – Ms. S. Willers is proceeding with negotiations regarding the site next to The Winnaway. Mr. Ferguson, agent for the vendor, has not yet been contacted by Ms. Willers or by Sovereign Housing.

b) Bins on High Street – Mr. Mulford will ensure that repairs are done as soon as possible. JM

3. Reports from County and District Councillors

Mrs. Turner reported that VOWHDC Local Plan 2011 Inspectors' Report has been accepted. A Harwell By-pass is likely to be discussed in the near future.

Mrs Turner recently attended a UKAEA liaison meeting, at which the site's future was discussed. It is likely that long term plans for clearing the site of radioactive waste will be adopted.

Mrs. Turner will be attending a meeting at Wantage Police Station on 12<sup>th</sup> April, to discuss

Neighbourhood Action Groups. Mrs. Fisher will also attend this meeting on the Council's behalf. AF

4. Planning Matters

Seven permissions have been received, as follows;

HAR/15870/3	Renewal of planning application HAR/15870 for demolition of modern farm buildings. Change of use of redundant farm buildings to residential (2 dwellings). Erect single storey dwelling with integral garage. Erect car port for 4 cars at Bishops Manor Farm, Townsend for Mr & Mrs E Lay.
HAR/15870/4-LB	Renewal of planning application HAR/15870/1-LB at Bishops Manor Farm, Townsend, for Mr & Mrs E Lay. Details as in above application.
HAR/816/1	Erection of a single storey extension to enlarge kitchen and dining room at 6 The Cleave for Mr & Mrs P J Fernback.

- HAR/19427 Change of use from newsagents to professional and financial services at Dillons Newsagents, Curie Avenue, for UKAEA.
- HAR/19437 Erection of single storey extension to provide a breakfast room and granny annexe at Kilnwood, Blenheim Hill, for Mr & Mrs Robertson.
- HAR/19430 Erection of rear conservatory at 49 Loder Road for Mr & Mrs N Macqueen.
- HAR/19415-LB Relocation of milestone to north of present position at Wantage Road, Harwell for Taylor Woodrow Developments Ltd & George Wimpey UK Ltd.

Five new applications have been received, in respect of;

- HAR/5841/13-LB Replacement of windows and external doors, internal alterations, at The Old Brewery, High Street, for Mr D Hunt.
- HAR/18997/1 Pitched roof to garage approved under application number HAR/18997 at Cheslyn Haye, The Winnaway, for Mr R Saunders.
- HAR/6563/3 Erection of single storey front extension at 36 The Croft for Mr M Gibson.
- HAR/1045/7 Renewal of application HAR/1045/6 for conversion of garage/store to granny annexe and erection of single garage at The Old Chequers, Wantage Road, for Mr W. Newynskyj.
- PD/18/01/31 Work to inspect and prune trees at The Homestead, High Street, for Complete Tree Services.

The Council requests that neighbours' comments be borne in mind regarding the above applications.

The Council's concerns about traffic and infrastructure with respect to the Great Western Park development were recently sent to OCC. The reply states that OCC is awaiting completion of the traffic model for the area.

Details of Proposed Modifications, and a Revised Draft Supplementary Planning Guidance concerning the VOWHDC Local Plan 2011 have been received.

A reply has been received from VOWHDC Planning with regard to development in Hengest Gate. Copies will be sent to residents concerned.

Concerns regarding safety at the Thatched Cottage site on Reading Road were recently sent to VOWHDC. It appears that VOWHDC Planning is unable to do much beyond monitoring the situation.

Advice has been received of a road closure on Monday 29<sup>th</sup> May, for the Harwell Feast Procession to take place. As usual, this will affect Drewitts Corner, High Street and Wantage Road from 10.45 to 11.30 am.

A copy of the South-East Plan has been received. It is intended that this will be available for inspection at the Annual Parish Meeting in May.

5. Financial Matters

a) Presentation of Financial Statements 05/06 – The Finance Officer presented the Financial Statements which were examined by the Council. Mrs Boughton-Waite proposed that the Statements be approved, subject to internal audit; seconded by Mr. Sedwards, and carried unanimously.

The Annual Audit Return was discussed; the Council approved both the Statement of Accounts (on the basis of figures provided in the Financial Statements), together with the Statement of Assurance.

b) Change from NSB to Bank of Ireland

Pursuant to the Council's decision to change of bank account (PC/02/06) a resolution was proposed by Mrs Boughton-Waite that the Council accepts the terms and conditions detailed in the Business Account mandate of the Bank of Ireland; seconded by Mrs Staples, and passed unanimously.

c) Insurance review – The Council is satisfied with current insurance values for Parish assets; a review of these values will be carried out next year. This year's insurance premium will be £2,094.

d) Receipts and Payments cash book for March 2006 – deferred to next meeting.

e) Postage costs/ Use of P O Box – Mrs. Blissett expressed concern that second class post is sometimes delayed or apparently not delivered. First class stamps will be used for urgent or important mail. Costs involved in using a P O Box amount to £113 per annum; the Council considered this an unnecessary expense. The Clerk's address to be used for correspondence in the near future, on a trial basis.

f) OALC – i) Finance training day – No-one from the Council is able to attend.

ii) Grants – New Lottery funding is available for building projects. Details to be passed to Mr. Fisher, for possible use relating to the new pavilion.

g) SLCC Conference – No-one from the Council is able to attend.

h) Requests for funding – i) Botley Alzheimers Home - A donation of £50 was proposed by Mrs Boughton-Waite, seconded by Mr Thomas, and carried unanimously.

ii) Oxfordshire MS Society – To be invited to apply again at a later date.

6. Matters relating to Council Owned Lands

a) Showers – Nothing further has been heard regarding grant applications. Referred for discussion at a Lands & Recreation Committee meeting next week.

b) Play area – The Council recognises that new quotes will now be needed for the work to the play area. Referred for discussion at the next L& R Committee meeting.

c) Land along A417 – Mr. Ferguson has sent copies of the Transfer forms for signing by the Council. Signed by the Chairman and the Clerk where indicated; to be signed by Mr. Hayter and Mr. Mulford before returning for completion. DH;JM

d) Use of Land next to allotments – The Council has received an offer of help with clearing the site. Referred for discussion at the next L&R Committee meeting.

e) Harwell Feast Committee request – the Feast Committee has requested the use of the recreation ground for the Feast on 29<sup>th</sup> May 2006. Permission was granted, subject to the usual conditions.

- f) Freeman Orchard – i) Little Pippins lease – Mr. Ferguson has now heard from the school's solicitor, and is in a position to proceed with completion.  
ii) Dilapidated stable – the Council is awaiting confirmation from the prospective buyer that he will pay the Council's costs, in accordance with correct procedure.

7. Annual Parish Meeting - Agenda – the Agenda was agreed as follows;

1. Chairman's report
2. Address by Mr. Gilbert re: Great Western Park
3. New sports facility as proposed in Parish Plan – update by Mr. John Fisher
4. Address by Mr. Lilly re: bus services
5. Any Other Business

In addition, maps to be put up re: Great Western Park.

8. Environment – a) Clean Neighbourhoods and Environment Act 2005 – free guide – this guide is for Councils which have decided to appoint their own officers for issuing fixed penalty notices regarding litter and dog fouling. This does not yet apply to Harwell PC.

b) Mobile library service- advice of new times has been received.

c) Kennels noise – several complaints have been received from residents regarding increased noise from the kennels. VOWHDC is already investigating the problem.

d) Holloway – letter from resident re: dog loose on path – the Police have already been informed by the resident concerned. Notices to be put in Harwell News and on the website requesting that all dogs be kept on a lead when on public roads and footpaths.

9. Any Other Business

Mrs. Boughton-Waite mentioned that more bark is required to finish off the Memorial Garden now that all the snowdrops have been planted.

Mrs. Turner reported that in the Didcot 2030 plans, a phase of new houses to be built by 2016 will not affect Harwell, being planned for Henley, Thame and Wallingford. She mentioned that she currently sends out a copy of Harwell News to all advertisers, but that with increases planned for postage charges later in the year, this practice will become very expensive. A notice to be printed for inclusion with the next issue that should advertisers still wish to receive a copy, they should request one, as it will no longer be sent automatically.

Mr. Thomas reported on the visit to the Police Control Room last month; all personnel working there are civilians, Thames Valley Police has greatly improved its service at the Control Room, trying to ensure that all calls are answered quickly, and there are no plans to merge the force with any other.

The meeting ended at 9.45 pm.

