

Minutes of the Monthly Parish Council Meeting held on 13<sup>th</sup> June 2006  
in the recreation ground pavilion at 7.30 p.m.

Present:	Mr. S. Lilly (Vice-Chair)	Mr. R. Thomas	Mrs. M. Turner
	Mr. J. Mulford	Mr. M. Sedwards	Mrs. D. Boughton-Waite
	Mrs. P. Staples	Mrs. A. Fisher	Mr. C. Lamont (County Councillor)
Apologies:	Mrs. J. Blissett	Dr. K. Beswick	Mr. D. Hayter

1. Minutes of the previous meeting (PC/05/06)

The minutes of the meeting on 9<sup>th</sup> May 2006 were signed as a true record.

2. Matters Arising – a) Affordable Housing – Ms. S. Willers has contacted the Council; Sovereign Housing has been having difficulty contacting the land owner of the selected site. Mr. Lilly to contact Mr. E. Ferguson who is acting for the owner. SL

b) Bins on High Street – Repairs to be carried out shortly.

3. Reports from County and District Councillors & Police

Mr. Lamont reported that at the next full Council Meeting on 20<sup>th</sup> June, the Council will consider its Draft Annual Report for 2006, which includes completion of the Oxford Castle project, ending of parking charges on its Park and Ride schemes, development of the Children and Young People's Plan, and many other items.

Mr. Lamont undertook a Scrutiny Review on water supplies in the area, and will shortly be starting another Review, of car boot sales in the area, to assess the numbers of stolen and pirated goods which are offered for sale.

OCC is assessing new ideas for disposal of waste in the county. Under Government and E.C. Guidelines, reductions in the amount of waste going to landfill sites are necessary. Incinerators are being considered.

Mr. Lamont agreed to look into the situation regarding a possible by-pass of Harwell, in connection with the Great Western Park development.

Mrs. Turner drew attention to a recent report in the Didcot Herald concerning available money for the by-pass, and said that money was needed now for the project, not once Great Western Park is built. Mr. Lilly to draft a letter to Mr. Cotton of South Oxfordshire District Council. SL

Mrs. Turner reminded the Council that the Great Western Park planning application is due to be considered by SODC Planning Department at a public meeting in Didcot Football Club on 19<sup>th</sup> July, and by VOWHDC Planning Department on 26<sup>th</sup> July in the Guildhall, Abingdon.

A joint Planning Committee site meeting is to take place on 10<sup>th</sup> July; Mrs. Turner to attend.

Mrs. Turner has drafted a response to the South East Area Plan concerning further development at Didcot from 2016; clerk to send. (This matter was raised in correspondence from Dr. Hughes of Keep Harwell Rural.)

PC Pope from Didcot Police Station recently took a statement concerning the break-in at the pavilion in April. Sergeant Vale from Abingdon has offered to inspect the area with a view to minimising the possibility of future incidents. Clerk to invite him to visit.

4. Planning Matters

Formal notice of Permission has been received in respect of

HAR/19538 Single storey rear kitchen extension at Amberley, Wantage Road, for Mrs. J. Charleston.

- HAR/19529 Demolition of extension & removal of existing roof. Erection of single storey rear extension with 2 bedrooms in roof space at 1 Orchard Way for Mr. C. Millar.
- HAR/1045/7 Renewal of application HAR/1045/6 for conversion of garage to granny annexe, erection of single garage at The Old Chequers, Wantage Road, for Mr. W. Newynskyj.
- HAR/6563/3 Erection of single storey front extension at 36 The Croft for Mr. M. Gibson.
- HAR/18997/1 Pitched roof to garage approved under application HAR/18997 at Cheslyn Haye, The Winnaway, for Mr. R. Saunders.
- HAR/5841/13-LB Replacement of windows and external doors, internal alterations, at The Old Brewery, High Street, for Mr. D. Hunt.

One application has been withdrawn, as follows;

- HAR/10567/2 Raising roof pitch of annexe roof to match extension. Erection of front single storey extension & conversion of 1<sup>st</sup> floor extension for accommodation at Brookside, School Lane, for Mr. D. Moore.

5 new applications have been received, as follows;

- HAR/10567/3 Erection of single storey front & rear extensions at Brookside, School Lane, for Mr. D. Moore.
- HAR/9501/1 Erection of a side elevation to form a bay window, erection of a car port at 32 Westfield for Mr. J. Reeve.
- HAR/11191/1 Erection of a 2 storey side extension at 1 Brook Farm Cottages, The Cleave, for Mr. & Mrs. J. Shrimpton.
- HAR/9869/9-LB & HAR/9868/8 New raised roof over ground floor kitchen & 1<sup>st</sup> floor bathroom. Remove ceiling in the tower stair to give headroom, replicate handrails & balusters to staircase at Wellshead House, Wellshead Lane, for Mr. & Mrs. Allen.

The Council had no objections to these applications, and asked that neighbours' comments be taken into consideration by the Planning Department.

A letter has been received from English Heritage, following concerns expressed by the Council regarding the Thatched Cottage, Reading Road. Officers will be in touch shortly.

## 5. Financial Matters

- a) Receipts and Payments cash book for May 2006 – The cash book for May had not yet been checked.
- b) Harwell News - printing costs – nothing further has been heard from Print-Mart since the last meeting.
- c) OALC / ORCC Membership – payment of the subscriptions to both these organisations was proposed by Mrs. Boughton-Waite, seconded by Mrs. Staples, and carried unanimously.

d) Recreation ground – funding for goal posts – matched funding may be available to purchase new goalposts. Clerk to make enquiries. Mr. Mulford to ascertain whether the footballers would be able to help with costs. JM

e) OPFA Roadshow – Mr. Lilly to attend on behalf of the Council. Payment of fee proposed by Mrs. Boughton-Waite, seconded by Mr. Thomas, carried unanimously.

f) Requests for funding – i) Didcot CAB, ii) Harwell School Playscheme – Clerk to check previous donations with a view to donating the same amounts this year. Proposed by Mr. Mulford, seconded by Mrs. Fisher, carried unanimously.

g) Rights of Way Improvement Fund – One-off payments may be available for work to repair stiles, fences, etc along footpaths. Mrs. Boughton-Waite took the documents and will recommend further action. Mrs. Fisher to assist. DBW,AF

6. Matters relating to Council-owned lands –

a) Quote – new doors/locks for the pavilion – nothing has been heard from Kaba Doors regarding a quote.

b) Play area – Matta has sent a brochure of its products, and details of installations nearby. Samples are not available. Mrs. Boughton-Waite and Mr. Mulford to look at nearby play area and report to the Council at the July meeting. Clerk to arrange a survey of the play area by Matta. DBW, JM

Mr. Thomas reported that some rubber seats in the play area are cracked and need attention.

c) Use of Land next to allotments – Mr. Parlett has been paid £70 for diesel used in the clearing of the site, which has now been marked out. 7 new allotments were made; 2 are still empty.

Mrs. Boughton-Waite mentioned that the allotments at UKAEA will shortly have to be given up by holders. Mrs. Fisher to find out whether these allotments are in Harwell Parish. AF

d) Showers – No grants are available, as the work needed is classed as maintenance. After much discussion, the Council decided to wait until money is available before starting work. Half the cost has been reserved from this year's budget, the other half to be reserved out of next year's precept, as agreed at the Finance Meeting in December 2005.

e) Freeman Orchard - i) Little Pippins lease – the Lease has now been received.

ii) Dilapidated stable – Mr. Lilly will look into this situation again. SL

f) Tennis/Bowls clubs – there are still no agreements in writing between the clubs and the Council. Mr. Lilly has drafted letters, but asked that the Clerk and Finance Officer look into past records again before sending the letters.

Mrs. Turner declared an interest in this matter, and took no part in the discussion.

7. Environment –

a) UKAEA Harwell-Chilton Campus 60<sup>th</sup> Anniversary/ Harwell Reception – the site visit for the 60<sup>th</sup> Anniversary is to be held on Thursday 21<sup>st</sup> September. Harwell Reception, held by UKAEA, is to be held at Chilton Primary School on Friday 14<sup>th</sup> July.

b) Diamond Light Source – public talk – talk to be held at Said Business School, Oxford, 26<sup>th</sup> June.

c) Churchyard Gate – a letter from the church Buildings Committee has again highlighted the need for repairs to the gatepost in the church yard; the gate has now been removed altogether. Repairs are also needed to a section of wall, and a tree has died and may need to be removed. Mr. Mulford to visit the site obtain an estimate of the cost of repair. Clerk to apply to the Feast Committee for a donation towards costs. JM

d) OCC Bus Strategy document – document to be kept for reference.

e) Post Office account cards - letter from Leader of OCC – Mr. Mitchell has written to urge all Parish Councils to write to the Secretary of State objecting to the decision not to extend Post Office account cards beyond 2010. Clerk to write as suggested.

f) Charter 88 – Mr. Lilly reported that these documents are concerned with a campaign for modern democracy, and contain some good ideas. The Charter involves putting pressure on local authorities to keep village and town high streets alive. A statement is included which can be returned expressing support of the Sustainable Communities Bill. Clerk to return the statement.

g) Local Authority Byelaws Discussion Paper – Mrs. Turner took the documents to read on the Council's behalf. MT

h) VOWHDC – Design Award Scheme – The Award Scheme for 2006 is now running. Residents may enter buildings which have been well designed; details are on the notice boards and website.

Annual meeting – At the Annual Meeting of the Council on 17<sup>th</sup> May, the following Members were elected; Chair is Cllr J. Mayhew-Archer, Vice-Chair is Cllr J. Hannaby, Leader is Cllr. J. Patterson.

Draft Youth Development Plan – the Council has a proposed plan for youth development. The plan is available for inspection online.

## 8. Any Other Business

A letter has been received from a resident of Reading Road, expressing concerns about traffic speed along the road, and requesting speed watch signs or a camera. Council were in favour of a flashing speed sign. Clerk to make enquiries.

Mrs. Boughton-Waite will find out the cost of bark for the Memorial Garden. DBW

Mr. Thomas and Mr. Sedwards reported overgrown footpaths in Westfield and The Park.

Mrs. Fisher mentioned that the Scouts' AGM which she attended was very informative, and that various activities have been organised for the children.

Mr. Lilly said there are still complaints about noise from the kennels. Mrs. Turner will make enquiries.

Mr. Lilly also brought up some items which were mentioned at the Annual Parish Meeting;

Monthly surgeries; the Council were in favour of staying with the decision made earlier in the year of not continuing with surgeries, because of poor attendance.

A new sign requested for Orchard Way; Mr. Mulford to check whether there is anything suitable in storage. JM

The meeting ended at 10.05 pm.

