

Report re: feedback on HN June issue for PC meeting 11.6.2019

| Comment/complaint  | Response from editors/PC where available before meeting   |
|--|---|
| 1. 21 copies short   | Clerk liaise with distributors/printer  |
| 2. Too much white space/wasted space – 4 unnecessary pages?                                      | See point 8.  |
| 3. Poorly-sized/joined adverts   | Ads should be agreed sizes  |
| 4. Over-large font in some articles  | Copy should be ready for printing – editors do minimal adjusting  |
| 5. Film Club article out of date   | No new submission for June – editors used old article so that contact details could be shared   |
| 6. Newsletter should be maximum 20 pages   | Editors had 20 page newsletter before Feast submission, and were then obliged to add 4 pages (newsletter has to be in multiples of 4 pages for printing, unless volunteers are available for inserting loose pages)   |
| 7. Too heavy for distribution  | See point 6.  |
| 8. Could have been re-sized to fit into 20 pages with better sizing, font size, less white space | Alternative format suggested.<br>See also points 6 &9.  |
| 9. Photos distorted  | Editors were asked to reformat some Feast photos to make the Feast submissions fit onto the extra 4 pages. Possible that if more time available Feast submission could have been optimized and improved but time was limited as Feast submission not received until approx. 17.25 on Tuesday, with printer needing it by 13.00 Wednesday. Editors sent copy to PC Chair for final read through on Tuesday, approx. 19.45 and needed it back early Wednesday morning.<br>(Note from clerk – timescale this issue was limited as distributors were only available weekend 1-2 June [1 June specified] for delivery co-ordinating. Council was keen to keep to this date as otherwise other volunteers would be needed to co-ordinate deliveries. Editors therefore kept within this timescale.) |
| 10. Missed articles  | 1 missed in error, 1 left out at suggestion of GWP distributor  |
| 11. Newsletter not up to standard expected of PC   |   |

PC has received complaints from 4 parishioners.

Clerk queried missed articles (point 10). She had been copied in on email re: 1 missed article so editors were not at fault.

**Other suggestions made for PC to consider –**

PC could give other editorial candidates an opportunity to edit 1 edition each, starting in August 2019, comparing different editions afterwards for further discussion.

Advice for editors and contributors should be reviewed and updated if necessary (written suggestions received about this & circulated to councillors).