

# HARWELL PARISH COUNCIL

## Agenda of the Lands Committee meeting to be held on Tuesday 24<sup>th</sup> March 2020 at 7.35 pm in the village hall Committee Room\*

1. Approve minutes of & receive updates following previous meeting
2. Note apologies for absence
3. Recreation ground - receive updates on and/or recommend way forward for following matters
  - a) staff building
  - b) scouts lease and pavilion issues
  - c) discuss advice from solicitor re: recreation ground boundaries
  - d) S106 issues
  - e) Harwellian Club proposals for club building and car park
  - f) Rec proposals
4. Cemetery – note wall repointed
5. Tree management – update regarding trees and land adjacent to Footpath 11
6. Confirm verges which are to be left unmown this grass cutting season
7. Items for next meeting & late items for discussion

Item 1 – actions table & other updates

<b>ACTIONS from May meeting:</b>		
<b>MR</b> – plan of car park, site for MUGA	<b>28.5.19</b>	<b>Ongoing project</b>
<b>ACTIONS from June meeting:</b>		
<b>Clk</b> – site meeting, saplings, contact allot tenants, Harwellian, scouts, spk to staff	<b>23.7.19</b>	<b>DONE</b> x: site mtg
<b>ACTIONS from Sept meeting</b>		
<b>NP</b> – quotes/advice re: rec items	<b>22.10.19</b>	<b>Ongoing project</b>
<b>Clk</b> – allotments agreement, rec items, drain, signs, goals	<b>22.10.19</b>	<b>Ongoing</b>
<b>ACTIONS from Oct meeting:</b>		
<b>ALL</b> – rec projects, trees queries	<b>26.11.19</b>	
<b>ACTIONS from Nov meeting:</b>		
<b>MR</b> – re-draft car park proposals	<b>28.1.20</b>	<b>ongoing</b>
<b>ACTIONS from Jan 2020 meeting:</b>		
<b>Clk</b> – contact scouts, architect, solicitor, T Wimpey, order rec sign, update trees docs, n-board policy, liaise with LP	<b>25.2.20</b>	<b>DONE</b>
<b>ACTIONS from Feb meeting</b>		
<b>MR</b> – inspect dog bin, redraft rec proposals, check re: pallets		
<b>Clk</b> – liaise with staff (various), architect, solicitor, scouts, Harwellian, OCC, LP neighbour, resident, check ins, regs		

Item 3a – tender notice has been posted in the press and on the Contracts Finder website. Mr Monk will collate all tenders received and report to the council after the cut-off date (end March).

Item 3b - lease has been signed by the council and sent to the solicitor for passing on to the scouts. Scout group is arranging for a switch to a different electricity supplier.

Item 3c - solicitor has responded to clerk and is awaiting further instructions from the council. Quote for registering all PC-owned lands included. Committee should consider quote and recommend that solicitor pursues registration of lands. Committee should consider queries re: boundaries and recommend action.

Items 3 d & e – nothing further at time of posting agenda. Club is aware of council’s intention to proceed with its own plans after the APM.

Item 5 – awaiting tree surveyor’s report but notes circulated to all councillors

Item 6 – Reading Road agreed on, but any others to be clarified for staff.

Note\* meeting may take place in hall car park due to precautions regarding Covid-19

Agenda prepared by

Mrs S Taylor, Parish Clerk

March 18<sup>th</sup> 2020