

HARWELL PARISH COUNCIL

Minutes of the Lands Committee meeting held on Tuesday 23rd June 2020 at 7.30 pm via Zoom

Present: J Hawthorne (Chairman) M Ricketts D Turner N Paterson S Taylor (Clerk)

1. Approve minutes of & receive updates following previous meeting

Approved. Clerk to check on signs used during grass cutting.

2. Note apologies for absence

Mr Roberts sent apologies.

3. Recreation ground - receive updates on and/or recommend way forward for following matters

a) staff building

S106 officer has received a reply from Bloor which requests that any Deed of Variation is linked to a phased transfer on a development at Kingston Bagpuize. S106 officer has responded that this is unfair to Harwell but it means a further delay. Mrs Boughton-Waite is attempting to contact Mr Wrigley hoping for his support. District Councillors are being kept informed. Update at PC meeting July, to include any more information from architect.

b) S106 issues

Clerk has contacted West Waddy, agent for Ede Homes, as the S106 officer pointed out that another Deed of Variation will be required to get £8,000 S106 funds released for the pavilion from Reading Road development. Ede Homes is in dispute with VWHDC regarding CIL payment on the extra home which was recently granted planning permission and is unwilling to look at any Deed of Variation until that dispute is resolved.

Boundary Park Sports Association has applied for £55,000 funding from the S106 Public Open Space funds (Blenheim Hill development), which the council originally believed was for the PC to spend. Clerk queried this but it is not defined as solely for PC use. Committee **RECOMMENDED** that proposals for the rec are re-visited with a view to making final decisions at the July PC meeting so that S106 funds for Public Open Space can be claimed without further delay. Feedback already received from the public was used to draw up earlier proposals. Additional S106 funding is available for a pump track and for youth sport (around £12,000 in total).

Mr Ricketts and Mr Paterson to look at plans again before July PC meeting.

c) scouts lease and pavilion issues

Solicitor has Lease for amending with agreed clause. Clerk to report electricity usage regularly to PC.

d) Rec proposals

Discussed above.

4. Tree management – update

Sycamore in churchyard needs aerial inspection. Wantage Road conifers need attention where they overhang the road. DEFERRED – Mr Ricketts to look through clerk's latest report.

5. Discuss Risk Assessment document relevant to Lands

Favourable comments following updates from Mr Ricketts. Some further suggestions which he will incorporate. Clerk has spoken to staff following theft of a blower from the van, reminding them of necessary security measures. Now that Government restrictions are to be lifted on 4 July, allowing play area to be used, clerk to contact RoSPA to see whether annual inspection can be brought forward, bark to be ordered immediately, full inspections to take place & clerk to check rules on provision of hand sanitizer.

6. Items for next meeting & late items for discussion

HHYFC has asked to be able to train once a week on rec. Clerk has asked for rec use application. Possible that tag rugby has started up again although no-one has contacted the PC. Old goals behind Harwellian to be put to use or scrapped – clerk to speak to Mr Still again as his first comments were that these were old and too heavy to use.

Harwellian requests were discussed as Government easing of restrictions means the Club will probably re-open before next PC meeting. Mrs Turner & Mr Ricketts to meet Club officials – clerk to arrange meeting. Full details already requested from Club.

Request for memorial bench in cemetery met with no objections.

Clerk to look into placing of 3 extra litter bins on rec.

Government shielding rules will change on 4 July – clerk to check regulations and speak to staff. To be discussed at Staffing Committee meeting (7 July).

Meeting closed 8.50 pm.

Item 1 – actions table

ACTIONS from May 2019 meeting:		
MR – plan of car park, site for MUGA	28.5.19	Ongoing project
ACTIONS from Sept meeting		
NP – quotes/advice re: rec items	22.10.19	Ongoing project
Clk – allotments agreement, rec items, drain, signs, goals	22.10.19	Ongoing
ACTIONS from Oct meeting:		
ALL – rec projects, trees queries	26.11.19	
ACTIONS from Nov meeting:		
MR – re-draft car park proposals	28.1.20	ongoing
ACTIONS from Feb 2020 meeting:		
MR – inspect dog bin, redraft rec proposals, check re: pallets		
Clk – liaise with staff (various), architect, solicitor, scouts, Harwellian, OCC, LP neighbour, resident, check ins, regs		DONE x: wildflower advice
ACTIONS from May meeting		
MR – car park plans to Harwellian	23.6.20	DONE
Clk – contact architect, S106, spk to staff, get rec signs	23.6.20	DONE
ACTIONS from June meeting		

MR – Harwellian mtg, rec plans, trees report, RA document	28.7.20	
DT – Harwellian mtg	28.7.20	
NP – rec proposals	28.7.20	
Clk – set up mtg, spk to staff, check re bins, play area issues	7.7.20	

Minutes prepared by Mrs S Taylor, Parish Clerk

Signed.....Date.....