

PROPOSED BUDGET 2021-22 COUNCIL OWNED LANDS

Expenditure	2020-21 budget	forecast 31.3.21	diff	budget 2021-22	notes
office - rent, running costs	2,300	3,003	(703)	2,600	rent £1300, £60 M/S office, £231 a/cs, £1000 phn & sta,
office - equipment					if new laptop needed, purchase from S106 admin reserves
IT - website, domain name renewal	170	270	(100)	930	Zoom, 123reg, Krystal, webmaster
hall hire	515	515		515	max if not zoom committees x 11 mtgs each, PC mtgs x 11, hall hire APM
insurance - parish	2,000	909	1,091	1,000	
professional fees - fire check	55	111	(56)	55	min
pavilion - water		100	(100)	200	in credit c. £80
pavilion - electric	600	600		210	max half of pavn bill if staff use building for whole year
pavilion - cleaning/mtce	50	50		50	materials for staff room/staff building
new building - power/water/drainage	300	300			mv to rsvs 20-21 for use in 21-22
new building - furnishing	400	400			mv to rsvs 20-21 for use in 21-22
Play area maintenance	2,000	2,000		2,000	spare parts, repairs
Play area inspection	250	250		150	if need to move 2 x equipment 2020-21
Play area upgrade	2,000	2,000		2,000	top up bark
play area maintenance reserve					in renewals
rec maintenance	500	500		500	
rec - spraying etc					1000 in reserves
rec - trees work	9,700	9,700		7,514	as per survey, based on estimated costs, see notes
rec - planting if planters purchased	150		150	420	mv this yr's to rsvs, nxt yr wildflower packs? See notes
allotments - maintenance	300	400	(100)	300	water £9 p mth, composters & repairs
general maintenance, PPE	600	900	(300)	800	extra PPE
cemetery maintenance	710	710		740	bin emptying £455, repairs
cemetery tree work	1,550	1,550			as per survey, next year assumes 1 trees budget
van maintenance	1,165	1,165		1,200	ins, tax, servicing etc
tools/spares	350	350		350	
machinery - new equipment		240	(240)		see notes below
machinery - maintenance	500	500		500	
fuel	1,500	1,500		1,500	
HN printing	7,000	7,000		7,000	max see notes below
L Pippins donation	1,430	1,430		1,430	
renewals	18,224	18,224		14,929	was capital depreciation
	54,319	54,162	157	46,893	
Income - no rise in fees. Rents & HN fees are maximum assuming no Covid-19 restrictions					
Harwellian rent	3,049	1,207	- 1,842	3,049	rent set until next review 2022
Bowls rent	10	-	- 10	10	rent set in agreement
Tennis rent	10	-	- 10	10	rent set in agreement
scouts rent	20	-	- 20	20	rent to be set in lease
Football fees - tournament	624	-	- 624	624	8 pitches per day x 2 days, £38 per pitch
L Pippins rent	1,440	-	- 1,440	1,440	rent set in agreement; net rent is £10
OCC grass cutting payment	1,364	1,364		1,364	OCC to confirm
cem fees	3,000	3,000		3,000	estimate based on past number of burials etc
allot rent	800	800		800	
HN ads	2,190	-	- 2,190	2,190	at current delivery rates
	12,507	6,371	- 6,136	12,507	

Notes: 2020-21 budget affected by Covid-19 restrictions. No income expected from fees, ads and rents apart from cemetery & allotments. No HN expenditure.

HN budget 2020-21 - £1000 of projected printing costs donated to C-19 groups in parish. Deducting projected income 2190 from expenditure 7000 leaves £3810 to be put to community assistance if required

New machinery - this yr a blower has been purchased at £300, next yr a shredder will be needed, cost approx £2500 - £3000, plus a lightweight leaf vac if possible

2021-22 budget - trees budgets assumes all spent this year incl some low priority work, rec planting includes wildflower seed packs, eg £420 to cover 2000m2 not incl ground prep

NB Parish councils are not required to keep a depreciation budget but may have a reserve for renewal of equipment