

Harwell Parish Council

Agenda of a Staff Building Sub-Committee meeting to be held on Friday 7th May 2021
at 6.00 pm via Zoom

***NB Meeting will be cancelled if there is no business to discuss.

For meeting link please email the clerk on clerk@harwellparish.co.uk

1. Approve minutes of previous meeting
2. Discuss progress of the building project & updates from last meeting
3. Approve any necessary emergency payments up to £500
4. Matters for discussion at next meeting

Agenda prepared by Mrs S Taylor (Parish Clerk)

30th April 2021

Notes:

Clerk – RA for new building

Check re: capability of mower to pull roller – mower has capability

Notes from discussion 30.4.21 (meeting not quorate);

Guttering, roof finished including skylights

Drywall and plastering started

Doors on order, when fitted interior work will start – hoping for delivery next week

Slope flattened slightly, pea shingle laid at outside tap area

Nest swing may need to be moved because of slope immediately adjacent to bark area. Minimum requirement would be a definite edge to the bark area.