

HARWELL PARISH COUNCIL

Minutes of the Extra ordinary Parish Council meeting held on Tuesday 10th August 2021 at 7.30 pm
via Zoom

Present: D Turner (Chair) D Boughton-Waite D Roberts M Ricketts P Davidson-Locke S Taylor (Clerk)
1 member of the public

1. Planning Matters

a) Status of local developments & plans

b) Approve responses to any applications in the list on the PC website

APPROVED responses –
2021/96

Ref:

P21/V1832/HH Children's tree house 2m above ground at 1 The Old School, School Lane

No objections but council was disappointed that applicants did not apply for permission before the structure was built, especially as the location is within the Harwell Conservation Area

P21/V2068/HH Extensions, replace porch, convert garage, internal & external alterations at Rose Cottage, Gaveston Road

No objections, neighbours' comments, sustainable materials

The amended application for the former Esso Research site will be discussed at the Planning Committee meeting.

2. Financial Matters- Approve schedule of payments

APPROVED; Vitex amount on agenda was incorrect at £932.75. Clerk was asked to provide a breakdown of machinery maintenance costs.

Ref: 2021/97

HARWELL PARISH COUNCIL SCHEDULE OF PAYMENTS FOR APPROVAL BY COUNCIL 10.8.2021		
<u>Payments made by clerk previously approved on council's list of regular payments, or to avoid late payment charges under Financial Regulation 5.5 or in emergency, or previously approved by Council</u>		
BACS	To	Amount (£)
d/d	Giffgaff – office phone contract July	10.00
X	Salaries July incl HMRC	5798.61
X	Zoom – meeting platform	14.39
d/d	BeFuel – fuel/admin x 2 invoices July, August	107.64
d/d	E-on – staff building electricity	16.23
d/d	Castle Water – pavilion	9.00
card	Ryman – staff building supplies & furniture	323.19
card	Costcutters – staff building furniture	87.01
<u>Payments for approval at meeting under Financial Regulation 5.2</u>		
X	FCC – cem bins	64.66
X	Vitex – 1 st half retention	1932.75

X	Trade UK – tools	56.96
X	Webscape Gardener – website maintenance	60.00
X	CAS – parish insurance amended	74.83
X	Lawncare –mower repairs, parts x 2 invoices	114.38

Payments made to maintain petty cash float as required under Financial Regulation 6.19 c

Petty cash not being used. Balance in tin is less than £1

3. HHYFC –

a) Approve that HHYFC may use the recreation ground west field for team matches from September on Saturdays and Sunday mornings – club to mark pitches

APPROVED; Club wants Sunday mornings, 1 team per week.

Ref: 2021/98

b) Approve fee for HHYFC use of rec for season

£50 per use **APPROVED.**

Ref: 2021/99

c) Approve that club may store 2 new goals at recreation ground

APPROVED. Club to insure.

Ref: 2021/100

4. Discuss late matters received after the agenda was posted

An urgent matter relating to the cemetery was discussed. Council agreed to look at cemetery procedures and Chairman & clerk to liaise with third parties as necessary. For further discussion at Lands meeting.

Mr Davidson-Locke to meet Mr Ricketts & Mr Roberts re: SID downloads.

Meeting closed 8.15 pm.

Minutes prepared by Mrs S Taylor, Parish Clerk

Signed.....Date.....