

HARWELL PARISH COUNCIL

Agenda of the Staffing Committee meeting to be held on Tuesday 18th January 2022 at 7.30 pm via Teams

Meeting recommendations to be ratified by Emergency Panel

1. Approve minutes of previous meeting & receive updates on actions
2. Note apologies for absence
3. Move to exclude the public, under the Public Bodies (Admission to Meetings) Act 1960 s. 1, & Local Government Act 1972 s.
4. Discuss, update where necessary & approve the following matters:
 - a) Review of staff appraisals
 - b) Review duties and hours for grounds staff as necessary
 - c) other matters covered under Committee Terms of Reference
5. Set date of next meeting